



2024 Academic Year NKUHT Admission Guidelines and Application Form for Foreign Students

Required online application process

	First application submission period	Second application submission period
Application submission period	October 30th 2023 ~December 12th 2023	January 29th 2024 ~March 26th 2024
Admission announcement	March 15th 2024	May 20th 2024

Online registration system: <https://examstd.nkuht.edu.tw/EnrollSTDFS/>

Contact phone number: 886-7-8060505 extension 17000、17001、17202、17203

E-mail: intnkuht@live.nkuht.edu.tw

Address: No.1, Songhe Rd., Xiaogang Dist., Kaohsiung City 81271, Taiwan (R.O.C.)



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One. Application Eligibility

Those who meet the following eligibility requirements may apply for admission to NKUHT in accordance with this brochure; admittance will be by merit, based on the admission criteria set by NKUHT.

1. Applicants must not hold ROC nationality, as described in Article 2 of the Nationality Act, and should not possess overseas Chinese student status. Individuals originally holding ROC nationality and who have since renounced it shall not in accordance with these Regulations apply for admission to senior high schools and above if less than eight years have elapsed since the ROC Ministry of the Interior revoked the applicant's ROC nationality. The calculation of the 8 years as specified in the first proviso is calculated from the intended commencement date of the semester of admission (1st of August 2024). If applications for admission are made using both overseas Chinese students and foreign identities, the admission permits will be canceled or the individual will be expelled upon verification.

Note 1: In accordance with the provision of Article 2 of the Nationality Act, an individual who holds ROC nationality under any of the conditions provided by the following sub-paragraphs:

- (1) His/Her father or mother is a citizen of the Republic of China when he/she was born.
- (2) He/She was born after the death of his/her father or mother, and his/her father or mother was a national of the Republic of China at the time of death.
- (3) He/She was born in the territory of the Republic of China, and his/her parents' nationality can't be ascertained or both were stateless persons.
- (4) He/She has undergone the nationalization process.

The provisions in the preceding subparagraphs 1 and 2 shall also apply to individuals who were minors at the time of the revision and promulgation of this Act.

Note 2: According to Paragraph 2 of Article 2 of the "MOE Regulations Regarding International Students Undertaking Studies in Taiwan": individuals with foreign nationality, complying with the following provisions, and having continuous overseas residence for more than six years at the time of application, may also apply for admission pursuant to these provisions.

- (1) Individuals who have ROC nationality and have never had household registration in Taiwan at the time of application.
- (2) Individuals who have ROC nationality prior to the application, who do not have ROC nationality at the time of application, and eight years has elapsed since the ROC Ministry of the Interior revoked the ROC nationality from the date of application (calculated to the 1st of August 2024).

2. Individuals who have foreign nationality and comply with the provisions of Subparagraphs 1 to 3 of Paragraph 2 of Article 2 of the "MOE Regulations Regarding International Students Undertaking Studies in Taiwan" (that is, those who also have ROC nationality), and have resided overseas continuously for more than six years at the time of application, are eligible to apply. The term "overseas" above refers to countries or regions other than mainland China, Hong Kong and Macau.
3. Individuals who have both foreign nationality and permanent residence status in Hong Kong or Macau, have no previous household registration in Taiwan, or have resided continuously in Hong Kong, Macau or overseas for more than six years at the time of application, may apply for admission in accordance with the provisions of this brochure. (For individuals who only have permanent residence status in Hong Kong or Macau, please contact the University Entrance Committee for Overseas Chinese Students directly for application details.)
4. Individuals from mainland China region who have foreign nationality, no previous household registration in Taiwan, and have resided continuously overseas for more than six years at the time of application may apply for admission by the provisions of this brochure. **(For individuals who only have Mainland China nationality, please contact the University Entrance Committee for Mainland Chinese Students directly for application details.)**
5. The continuous residence referred to in the preceding paragraph refers to a total of not more than 120 days per calendar year during the stay in Taiwan. But individuals who comply with any one of the situations listed in Subparagraph 5 of Article 2 of the "MOE Regulations Regarding International Students Undertaking Studies in Taiwan" and who have relevant documentary proof are not subject to this restriction: the period of stay in Taiwan is not incorporated into the period of calculation of overseas continuous residence.
6. Foreign students should be graduates of high schools, universities or independent colleges and holding diplomas recognized by the Ministry of Education (please refer to the web page of the Bureau of International Cultural and Educational Relations of the Ministry of Education <http://depart.moe.edu.tw/ed2500/>). Foreign students with foreign high school graduate qualifications are eligible to apply for admission for the bachelor degree; those with a bachelor degree or students with equivalent qualifications are eligible to apply for admission for a master's degree; those with a master's degree or students with equivalent qualifications are eligible to apply for admission for a doctoral degree.
7. **An international student applying to study at an educational institution in Taiwan is limited to only applying once [English note: a person may apply to more than one educational institution, but if one of these applications is successful and they then study in Taiwan, they cannot subsequently apply to study at another educational institution for a course at that level]. After completing the course of study at the educational institution to which they applied, unless the student is applying for admission to a program for a master's degree or a higher degree, which may be handled by each university in accordance with its regulations, if the students want to**

continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students.

- 8. Foreign students who have been expelled from any ROC university are not eligible to re-apply for admission.** If there is a breach of this provision, upon verification, the admission qualification will be canceled or the individual will be expelled.
9. The application documents, expiration date and other related matters for transfer students are processed in the same method as those for admission applications for new students. Only students who study in colleges and universities in Taiwan may submit a transfer application, and they should apply for credit transfer after registration. The department will determine year of study. Transfer students should submit proof of enrolment issued by the institute, and apply for withdrawal after getting admitted by NKUHT. Transfer students should turn in proof of withdrawal to International Affairs Office in the process of registration.
10. Each applicant may apply to three departments at most. If the applicant has been accepted by more than one department, the University will allocate him/her to the department in accordance with the order of preference he/she has entered into the system. The applicant should not have any objection to this.
11. For required documents and related regulations, please refer to the latest “MOE Regulations Regarding International Students Undertaking Studies in Taiwan” announced by the ROC Ministry of Education for the prevailing provisions. Applicants can consult the MOE website (<https://law.moj.gov.tw/ENG/LawClass/LawAll.aspx?pcode=H0110001>).

Two. Application Method

1. Step one: There are two application periods, either one of which can be chosen. The first application period: 30th of October 2023 to the 12th of December 2023. The second application period: 29th of January 2024 to the 26th of March 2024. The applicant should submit the required documents by uploading the system before the deadline. Late registrations or applications with incomplete accompanying documents will not be accepted, and deferred submissions are also not allowed.
2. Step two: Apply online, please scan all relevant application forms, and create one file for each document (academic certificates, transcripts of academic records, financial proof and financial guarantee statement, passport or other proof of nationality, language proficiency certificate, ID photo and other documents requested). Please give each document a file name in the order of mentioned above, and upload them to the system. No application will be accepted after the deadline. All files should be uploaded as PDF or JPG files. If there are multiple electronic files for a single item (such as transcript of academic records), please merge them into one file before uploading them. If the file is not clear, it will be deemed incomplete and will not be accepted. Hard copies are not required to be

mailed. Each applicant may apply to three departments at most. If the applicant applies to more than one department at the same time, he or she will need to submit a separate study plan for each department.

3. Step three: Within one week after submitting the application documents, please check the system to see if your submission status is received. If not, it shall be deemed that the application has not been completed yet.

Note: If you are accepted for admission, you shall have to submit your diploma and transcripts of academic records or their translation versions to a nearby embassy, consulate, or representative office of the Republic of China for verification and submit the authenticated diploma and official transcripts of academic records to us within the specified period after start of the school year; otherwise, your admissions offer will be revoked.

Three. Application Documents

1. Complete application form online (automatically brought out by the system after completing online,). Please confirm that your information is correct.
2. Related educational qualifications are described separately below:
 - (1) Hong Kong or Macau region: shall be processed according to the Regulations Regarding the Assessment and Recognition of Hong Kong & Macau Academic Credentials.
 - A. One photocopy of the graduation certificate verified by an ROC overseas representative office (please attach a Chinese or English translated copy if the document is in a language other than Chinese or English)
 - B. One photocopy of the official transcript verified by an ROC overseas representative office (please attach a Chinese or English translated copy if the document is in a language other than Chinese or English)
 - C. One copy of school calendar
 - (2) Academic qualifications from mainland China region: shall be processed according to the Regulations Regarding the Assessment and Recognition of Mainland China Region Academic Credentials. We recommend you have verified documents before applying.
 - (3) Applicants from Malaysia, Indonesia, Thailand, Philippines, Brunei and Myanmar can verify their academic qualifications at local authentication agencies, which can be found at the following website <https://www.ocac.gov.tw/OCAC/Pages/VDetail.aspx?nodeid=1873&pid=23725386>. The academic qualifications, verified by local authentication agencies, must be verified by an ROC overseas representative office after getting admitted. Documents verified by The Federation of Alumni Association of Taiwan Universities, Malaysia, no need to verify again.
 - (4) Academic qualifications from other regions: shall be processed according to the Regulations

Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education.

- A. One photocopy of the education qualification verified by an ROC overseas representative office (please attach a Chinese or English translated copy if the document is in a language other than Chinese or English).
- B. One photocopy of the official transcript verified by an ROC overseas representative office (please attach a Chinese or English translated copy if the document is in a language other than Chinese or English).
- ◎ Transcripts must have the course results for every semester at the school of study. They cannot be replaced by individual development plans of graduate students, STPM, A-level, SPM, UEC and O-level results.
- ◎ Graduating applicants need not submit graduation certificate at the time of application (other than proof of their student status), but it must be submitted at the time of registration; otherwise, the admission qualification will be canceled.
- ◎ Please provide a master's degree certificate when applying for a PhD program, a bachelor's degree certificate when applying for a master's program, and a high school diploma when applying for a four-year bachelor's program. Please provide a two-year junior college diploma when applying for a two-year bachelor's program.
- ◎ Please fill in the name of the senior high school (not the Overseas Youth Vocational Training School) from which you graduated in the education section, if you have attended the Overseas Youth Vocational Training School in Taiwan.
- ◎ For applicants who hold a foreign university degree, NKUHT may ask them to submit academic calendars for review if needed.
- ◎ For verification of your academic credentials and transcripts, please search on the Ministry of Education's (MOE) "Database for the Reference List of Foreign Universities" website (<https://depart.moe.edu.tw/ed2500/News.aspx?n=E8380E03A0E16960&sms=D2E10027BB4EC183>) to see if your graduation school is under the list (excludes senior high schools). Then, submit them for authentication by an overseas agency of the Republic of China (ROC). (Those without authentication must specify as such in the affidavit.) Verification by said agency indicates that it complies with the MOE's Reference List of Foreign Universities.
- ◎ Applicants who hold a degree from a university in a country where a Taiwan's overseas representative office is not established will be informed about the review results in their offer of admission or rejection letter after NKUHT checks with the university from which they graduated and NKUHT's Student Recruitment Committee reviews and approves their qualifications.
- ◎ Please contact the Bureau of Consular Affairs of the Ministry of Foreign Affairs for

authentication of a foreign university degree ((02-23432888) or visit the Bureau's website (<http://www.boca.gov.tw>) and search under "authentication."

◎Please have a foreign university degree authenticated in accordance with relevant regulations. (If you didn't have your degree authenticated, please advise this in the Declaration.) Upon receiving the above-mentioned documents, NKUHT will submit them for review. We apologize for not being able to provide you with the review results via telephone or email in advance.

◎Translation refers to Chinese or English translation done by a translation agency.

3. One copy each of Financial Statement and Financial Guarantee (Total amount at least U.S. \$ 4,000 or more), for financial proof (please select one of the following submission methods):

(1) One photocopy of Chinese or English financial statement within the past six months.

(2) One photocopy of financial statement within the past six months issued by a Taiwan financial institution.

(3) Students with scholarships should attach proof of full amount of scholarship awarded.

(Financial statement is not the personal account of the applicant; it should be accompanied by the sponsors' Appendix 2: Financial guarantee statement and proof of deposit.)

4. One photocopy of passport or other proof of nationality

5. One copy of study plan.

6. One copy of either the "TOCFL certificate" by the Steering Committee for the Test of Proficiency – Huayu, "SAT Subject Test in Chinese with Listening result" or other Chinese language result or proof that can be made available for reference (individuals who have passed the Chinese Proficiency Test will have priority admission) (For Chinese-taught programs only).

7. One photocopy of proof of English Proficiency (applicable to International PhD Program of Tourism, Hotel Management Bilingual Program, Leisure and Recreation Management Bilingual Program, International Master's Program of Tourism and Hospitality, International Bachelor Program in Tourism Management, International Bachelor Program in Culinary Arts, and Department of Applied English).

8. One original copy of the Declaration.

9. One copy of the Ministry of the Interior Certificate of Entry and Exit Dates (including the start and end dates of study periods). This is not required if applicants are foreigners or overseas Chinese (but required if applicants are overseas Chinese with Taiwanese citizenship).

10. Individuals with dual nationalities must attach a copy of the "Certificate of Renunciation of Nationality" issued by the Ministry of the Interior or other documentary proof (if applicable).

11. Application fee is waived.

◎National Kaohsiung University of Hospitality and Tourism (NKUHT) will send an acceptance letter to the applicant based on the address they provide. If a replacement admission letter is required, an administrative fee of US\$30 (NT\$1000) (paid in cash or money order) shall be charged to the applicant. Please attach a photocopy of the receipt of the electronic wire transfer. (The applicant will incur all bank charges.)

◎The above-mentioned documents shall be based on documents obtained prior to the deadline of the year of application, and shall be submitted along with the application materials by email within the time period designated in the guidelines. (The postmarked date must not be later than the closing date. Overdue applications will not be accepted. Please do not include any supplementary material without receiving prior notification.)

Four. List of Recruiting Departments and Graduate Schools, Quota and Length of Study

1. The admissions quota is 112 for the 2024 academic year (the actual admissions quota is subject to approval of the Ministry of Education).
2. Courses at NKUHT for master's programs, four-year bachelor's program and two-year bachelor's program are all mainly taught in Chinese. Applicants should be proficient in listening, speaking, reading, and writing Chinese. There are some graduate and undergraduate programs offering English-taught programs.

The length of study for the Master's program is 1 to 4 years; for the Doctoral program it is 2 to 7 years. Please see the table below for the respective recruiting graduate schools.

Department or Graduate school	Quota	Admission Evaluation	Required Documents
Ph.D. Program in Graduate Institute of Tourism Management (Chinese-taught and English-taught programs)	3	Documents Review	1. Proof of highest diploma 2. Transcript of the highest academic degree 3. Study plan 4. B1 level English proficiency certificate is required if the applicant is not from an English-speaking country. 5. Other documents that may benefit the review procedures
Master Program in Graduate Institute of Tourism Management (Chinese-taught program)	3	Documents Review	1. Proof of highest diploma 2. Transcript of the highest academic degree 3. Study plan

			<p>4. Applicants who graduated from non-Chinese-taught universities must provide proof of A2 level Chinese proficiency.</p> <p>5. Other documents that may benefit the review procedures</p>
<p>Master Program in Graduate Institute of Hospitality Management (Chinese-taught program)</p>	3	Documents Review	<p>1. Proof of highest diploma</p> <p>2. Transcript of the highest academic degree</p> <p>3. Study plan</p> <p>4. Applicants graduated from non-Chinese-taught University are required to provide proof of A2 level Chinese proficiency</p> <p>5. Other documents that may benefit the review procedures</p>
<p>Master Program in Graduate Institute of Food Culture and Innovation (Chinese-taught program)</p>	6	Documents Review and interview if necessary	<p>1. Proof of highest diploma</p> <p>2. Transcript of the highest academic degree</p> <p>3. Study plan</p> <p>4. Applicants graduated from non-Chinese-taught University are required to provide proof of A2 level Chinese proficiency</p> <p>5. Other documents that may benefit the review procedures</p>
<p>The International Master's Program of Tourism and Hospitality (English-taught program)</p>	15	Documents Review	<p>1. Proof of highest diploma</p> <p>2. Transcript of the highest academic degree</p> <p>3. Study plan</p> <p>4. Applicants from non-English speaking countries are required to provide proof of B1 level English proficiency (can't be waived by English courses learned in high school)</p> <p>5. Other documents that may benefit the review procedures</p>

3. Length of study for the four-year Bachelor program is 4 to 6 years; the length of study for the two-year Bachelor program is 2 to 4 years. Please see the table below for the respective recruiting departments.

School of Hospitality Management

Department or Graduate school	Quota	Admission Evaluation	Required Documents
Department of Hotel Management (A class is bilingual Program; B and C classes are Chinese taught programs)	5	Documents Review	<ol style="list-style-type: none"> 1. Proof of highest diploma 2. Transcript of the highest academic degree 3. Study plan 4. If applying to bilingual program, B1 level English proficiency certificate is required if the applicant is not from an English-speaking country. 5. If applying to Chinese-taught program, A2 level Chinese proficiency certificate is required 6. Other documents that may benefit the review procedures
Department of Food and Beverage Management (Chinese-taught program)	Four-year program: 6	Documents Review	<ol style="list-style-type: none"> 1. Proof of highest diploma 2. Transcript of the highest academic degree 3. Study plan 4. A2 level Chinese proficiency certificate is required 5. Other documents that may benefit the review procedures
	Two-year program: 4		
Dept. Hospitality and M.I.C.E Marketing Management (Chinese-taught program)	2	Documents Review	<ol style="list-style-type: none"> 1. Proof of highest diploma 2. Transcript of the highest academic degree 3. Study plan 4. A2 level Chinese proficiency certificate is required 5. Other documents that may benefit the review procedures

School of Tourism

Department or Graduate school	Quota	Admission Evaluation	Required Documents
Department of Travel Management (Chinese-taught program)	2	Documents Review	<ol style="list-style-type: none"> 1. Proof of highest diploma 2. Transcript of the highest academic degree 3. Study plan 4. Other documents that may benefit the review procedures 5. A2 level Chinese proficiency certificate is required
Department of Airline and Transport Service Management (Chinese-taught program)	2	Documents Review	<ol style="list-style-type: none"> 1. Proof of highest diploma 2. Transcript of the highest academic degree 3. Study plan 4. A2 level Chinese proficiency certificate is required 5. Other documents that may benefit the review procedures
Department of Leisure and Recreation Management (One bilingual program. One Chinese program is also offered)	2	Documents Review	<ol style="list-style-type: none"> 1. Proof of highest diploma 2. Transcript of the highest academic degree 3. Study plan 4. If applying to bilingual program, B1 level English proficiency certificate is required if the applicant is not from an English-speaking country. 5. If applying to Chinese-taught program, A2 level Chinese proficiency certificate is required 6. Other documents that may benefit the review procedures

School of Culinary Arts

Department or Graduate school	Quota	Admission Evaluation	Additional Documents
Department of Chinese Culinary Arts (Chinese-taught program)	6	Documents Review	<ol style="list-style-type: none"> 1. Proof of highest diploma 2. Transcript of the highest academic degree 3. Study plan 4. Proof of A2 level Chinese proficiency 5. Other documents that may benefit the review procedures
Department of Western Culinary Arts (Chinese-taught program)	6	Documents Review	<ol style="list-style-type: none"> 1. Proof of highest diploma 2. Transcript of the highest academic degree 3. Study plan 4. Proof of A2 level Chinese proficiency 5. Other documents that may benefit the review procedures
Department of Baking Technology and Management (Chinese-taught program)	5	Documents Review	<ol style="list-style-type: none"> 1. Proof of highest diploma 2. Transcript of the highest academic degree 3. Study plan 4. Proof of A2 level Chinese proficiency 5. Other documents that may benefit the review procedures

International College

Department or Graduate school	Quota	Admission Evaluation	Required Documents
International Bachelor Program of Culinary Arts (English taught program)	15	Documents Review	<ol style="list-style-type: none"> 1. Proof of highest diploma 2. Transcript of the highest academic degree 3. Study plan 4. Applicants from non-English speaking countries are required to provide proof of B1 English proficiency. 5. Other documents that may benefit the review procedures
International Bachelor Program in Tourism Management (English taught program)	22	Documents Review	<ol style="list-style-type: none"> 1. Proof of highest diploma 2. Transcript of the highest academic degree 3. Study plan 4. Applicants from non-English speaking countries are required to provide proof of B1 English proficiency. 5. Other documents that may benefit the review procedures
Department of Applied English (Courses taught in Chinese and English)	4	Documents Review	<ol style="list-style-type: none"> 1. Proof of highest diploma 2. Transcript of the highest academic degree 3. Study plan 4. Applicants from non-English speaking countries are required to provide proof of B1 English proficiency. 5. Other documents that may benefit the review procedures
Department of Applied Japanese (Courses taught in Chinese and Japanese)	1	Documents Review	<ol style="list-style-type: none"> 1. Proof of highest diploma 2. Transcript of the highest academic degree 3. Study plan 4. Proofs of N2 Japanese-Language proficiency and Chinese proficiency 5. Other documents that may benefit the review procedures

Five. Important Dates of Application

(Taiwan Standard Time)

Admission schedule	Estimate date	
	First application submission period	Second application submission period
Application date	October 30 th 2023 ~ December 12 th 2023	January 29 th ~ March 26 th 2024
Selection process	December 18 th 2023 ~ January 3 rd 2024	April 8 th ~ April 19 th 2024
Notification of selection result	March 15 th 2024	May 20 th 2024
Admitted applicants reply Acceptance feedback	March 15 th ~ March 25 th 2024	May 20 th ~ May 30 th 2024
School issues Admission Letter	After April 1 st 2024	After June 7 th 2024
Notification for waiting list applicants and reply Acceptance feedback	March 25 th ~ March 31 st 2024	May 30 th ~ June 12 th 2024
School issues Admission Letter to waiting list applicants	After April 22 nd 2024	After June 19 th 2024

Six. Fees estimates

1. NKUHT tuition and miscellaneous fees for Master's and Doctoral programs for the 2024 academic year (six months): basic tuition and miscellaneous fees NT\$38,124; each academic credit (hour) NT\$1,400(Approximately US\$ 47).

Degree	Master / Ph.D.	
Fee \ Currency	TWD	USD
Tuition and miscellaneous fees	\$38,124	\$1,271
Academic credit fee	\$1400/1 credit	\$47/1 credit
Insurance	\$309	\$11
Internet utility fee	\$500-800	\$17-27
Dormitory fee	\$11,500-14,200	\$384-474

2. NKUHT tuition and miscellaneous fees for four-year Bachelor program (day program) for the 2024 academic year (six months) is NT\$45,961(Approximately US\$1,532).

Degree	Undergraduate	
Fee \ Currency	TWD	USD
Tuition and miscellaneous fees	\$45,961	\$1,532
Insurance	\$309	\$11
Internet utility fee	\$500-800	\$17-27
Other fees (including uniform and bedding)	\$11,035-25,815	\$368-861
Dormitory fee	\$11,500-14,200	\$384-474
Materials fee	Each department differs	Each department differs
Total	\$69,305-87,085	\$2,312-2,905

3. Undergraduate freshmen are required to stay in the school dormitory. Master and PhD students, if need to stay in the school dormitory can apply for it after getting admitted. Students must wear uniforms in the campus. School uniform fee, bedding fee, insurance premium, national health insurance premium, materials fee and computer & Internet utility fee are charged separately.
4. For some departments, overseas study tours are organized before graduation and fees are payable in installments. For related questions please contact the academic departments.
5. According to Article 11 of MOE Regulations Regarding International Students Undertaking Studies in Taiwan, “An international student reporting to a university, college, 5-year junior college, junior colleges affiliated with universities, elementary schools through senior high schools for registration at the time not beyond one-third of the first semester of the current school year shall register for the first semester; or at the time beyond one-third of the first semester of the current school year shall register for the second semester or the next school year, unless otherwise stipulated by the authorized educational government agencies”. However, admitted students are urged to consider regulations regarding class crash and credit overload after making up credits. For related questions, please contact the Registration and Curriculum Section of NKHUT. (886-7-8060505 ext. 12100 or email: kelly@mail.nkuht.edu.tw)
6. Education loan or reduction/waiver of tuition and miscellaneous fees shall be dealt with in accordance with the provisions of the Ministry of Education. Students should have ROC nationality and identification documents checked and verified by an authorized party at the location of the registered household, have student status and have studied at a national or private senior high school level or above under the charge of the Ministry of Education. For related questions, please contact the NKUHT Student Affairs Office at 886-7-8060505 ext. 13202 or email: chunwei@mail.nkuht.edu.tw.
7. Tuition and fees for 2024 Academic Year and beyond are subject to change by NKUHT based on adjustments in costs and expenses.
8. NKUHT undergraduate program adopts the sandwich curriculum design of teaching: Students from the four-year undergraduate day programs are required to have a 1-year internship in the hospitality industry; they will be provided with a work allowance during the internship period.
9. During the internship, full tuition fees are required for each semester; miscellaneous fees are 80% of the amount assessed during the on-campus study.
10. As the clothes are tailor-made, they are non-refundable.

Seven. Scholarship information

Type of Scholarship	Contents	Remarks
Taiwan	Please visit the website of Taiwan Scholarship Office	

Scholarship	https://tafs.mofa.gov.tw/Default.aspx?loc=en	
ICDF Higher Education Scholarship Programs	Please visit the ICDF website: http://www.icdf.org.tw	
NKUHT Foreign Student Scholarship	<p>1. The quota will be decided by Foreign Student’s Scholarship Committee.</p> <p>2. Please read the NKUHT regulations for Foreign Students in the following website: http://international.nkuht.edu.tw/p/404-1045-7260.php?Lang=en</p> <p>3. Apply for the scholarship at the same time as for the admission. List of awardees will be announced with admitted list.</p> <p>4. Opportunities for teaching assistantships are available. This is job opportunity for working as TA on campus.</p>	<p>1. For new students only.</p> <p>2. New international students who have received Taiwan Scholarship are excluded.</p> <p>3. A scholarship holder, during the effect of the scholarship, may be arranged to provide voluntary service on campus by the International Affairs Office.</p>

Eight. Additional Notes

1. If there are any discrepancies between the English and Chinese versions, the Chinese version shall apply.
2. **Graduates of a school in a foreign country, Hong Kong, or Macau, who have been admitted to an undergraduate program based on their equivalent education level, i.e. second year of senior high school in Taiwan and the school from which they graduated is in the same category and at the same level as that in Taiwan, should take additional 12 graduation credits in accordance with the NKUHT regulations, in addition to completing the total graduation credits required by their departments.**
(Please refer to the website: <http://academic.nkuht.edu.tw/var/file/4/1004/img/637/596102728.pdf>)
3. First-year students in both the Four-year and two-year programs are required to live in on campus housing and should comply with the relevant dormitory accommodation regulation. Master and Ph.D.

students apply for the dormitory if needed. The dormitories are fully air-conditioned units (self-purchased stored-value card), equipped with Internet, and student labor education will be conducted by Physical Education and Health Center.

4. In order to comply with the professional conduct which NKUHT's, seeks to cultivate students are required to wear uniforms according to dress code regulations; hair should not be dyed and tattoos are to be avoided. Smoking is strictly prohibited on campus.
5. Each department and graduate school reserves the right to set its own language proficiency test standards and related certificates as graduation requirements.
6. For students who have applied or are enrolled, if the application qualifications are found not to meet the provisions, or if the certificates submitted are found to be forged, altered or fraudulent, or if any other inaccurate information has been provided, those who have yet to be admitted will have their application canceled; those that have been enrolled will be expelled and no academic credentials will be issued. For those discovered after their graduation to be guilty of the above infractions, besides being ordered to their degree certificate for cancellation, an announcement will also be made to return the effect nor the degree has been nullified.
7. After transfer students have enrolled, the academic credits already obtained from the original institution which are eligible for application at NKUHT will be decided in accordance with the university regulations.
8. An admission notification does not guarantee issuance of a visa; visas are issued by an ROC overseas representative office.

9. Enrolling students should submit the following for examination upon arrival for registration:
- (1.) Two two-inch photos with white background taken within the last three months.
 - (2.) One photocopy of passport.
 - (3.) One photocopy of residence permit.
 - (4.) One copy of proof of insurance (medical and accident insurance coverage should have an effective period of at least six months from the date of entry; those issued overseas should be verified by an ROC overseas representative office.).
 - (5.) Provide copy of most-recent diploma or graduation certificate for inspection, and submit one photocopy as well (verified by an ROC overseas representative office).
10. All successful applicants shall confirm their acceptance within two weeks after getting admitted.. For applicants who decline the offer, the school will not issue an admission letter. For unsuccessful applicants, the school does not send results individually.
11. For scholarship information please refer to NKUHT's website for more information.
(<http://international.nkuht.edu.tw/p/404-1045-7260.php?Lang=en>)
12. For any matters not covered in this document, they will be dealt with in accordance with the relevant laws, regulations, and resolutions of the NKUHT Admission Committee.

Nine. Related links

1. Nationality Act <https://law.moj.gov.tw/ENG/LawClass/LawAll.aspx?pcode=D0030001>
2. MOE Regulations Regarding International Students Undertaking Studies in Taiwan
<https://law.moj.gov.tw/ENG/LawClass/LawAll.aspx?pcode=H0110001>
3. Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education
<https://law.moj.gov.tw/ENG/LawClass/LawAll.aspx?pcode=H0030039>
4. Foreign University Reference Register (Chinese version only)
<https://depart.moe.edu.tw/ed2500/News.aspx?n=E8380E03A0E16960&sms=D2E10027BB4EC183>
5. Bureau of Consular Affairs (Authentication of Foreign Academic Credentials)
<https://www.boca.gov.tw/cp-203-444-9f06d-2.html>
6. Regulations Regarding the Assessment and Recognition of Mainland China Region Academic Credentials (Chinese version only)
<https://law.moj.gov.tw/LawClass/LawAll.aspx?PCode=H0010005>
7. Straits Exchange Foundation (Chinese version only) <http://www.sef.org.tw/>
8. Document Verification Application Progress Query System (Chinese version only)
<https://sefapplyap.sef.org.tw/cod/>
9. China Academic Degrees and Graduate Education Development Center (Chinese version only)
<http://www.cdgd.edu.cn/>
10. Regulations Regarding the Assessment and Recognition of Hong Kong & Macau Academic Credentials
<https://edu.law.moe.gov.tw/EngLawList.aspx?id=FL016606>
11. Register of Approved Colleges or Institutions of Higher Learning in Hong Kong and Macau (Chinese version only) <http://rusen.stust.edu.tw/cpx/Data/20131227-HK.pdf>
12. Ministry of the Interior Certificate of Entry And Exit Dates <https://www.immigration.gov.tw/5475/>
13. Steering Committee for the Test of Proficiency – Huayu [https://tocfl.edu.tw/#googtrans\(zh-tw|en\)](https://tocfl.edu.tw/#googtrans(zh-tw|en))
14. Regulations Regarding NKUHT International Students Admission Application
<http://iao.nkuht.edu.tw/p/405-1008-13043,c1059.php?Lang=zh-tw>
15. Regulations for Foreign Students Scholarship
<http://iao.nkuht.edu.tw/p/405-1008-14341,c1059.php?Lang=en>

Appendix 1: Study Plan



Study Plan

Applicant _____

Department or Graduate School Applied for _____

Academic Program Applied for

- 4-year Bachelor degree Master's degree
 Doctoral degree 2-year Bachelor degree

Please describe in writing using Chinese or English words your personal background, motivation for study, study plan during the period of study and career plan after completion of your study. (Please write on additional sheets of paper if necessary or type and print.)

【For students in the International Master's Program of Tourism and Hospitality, International Bachelor Program in Tourism Management, International Bachelor Program in Culinary Arts & Department of Applied English, please write your study plan in English.】

【For each of their preferred departments, the applicant should prepare a complete set of application materials and indicate the department on their application materials】

Appendix 2: Financial Guarantee Statement



NKUHT Foreign Student Application Financial Guarantee

I _____ (guarantor's name), on behalf of the Applicant _____ (Applicant's name), am willing to guarantee all the necessary educational and living expenses of the Applicant at NKUHT.

Applicant's signature : _____

Guarantor's signature : _____

Guarantor's phone number : _____

Guarantor's E-mail : _____

Guarantor's Address : _____

Guarantor's relationship to the Applicant : _____

Currency and amount: _____

Date : ____/____/_____(Day/Month/Year)

※ If financial statement is not the personal account of the applicant; it should be accompanied by the sponsor's Financial guarantee statement.

Appendix 3: Declaration



Declaration for Foreign Students, NKUHT

1. I hereby attest that I am qualified to apply for admission as a foreign student under the “Regulations Regarding International Students Undertaking Studies in Taiwan” of the Ministry of Education, Republic of China (R.O.C.).

2. I hereby attest that I fulfill one of the following three conditions.

I hold foreign nationality and have never held R.O.C. nationality.

At the time of application, I do not hold overseas Chinese student status.

I am holding both foreign and R.O.C. nationalities and have never had household registration in Taiwan. Moreover, I have resided continuously overseas for more than six years at the time of application, have never studied as an overseas Chinese student in Taiwan and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the current academic year.

I am holding foreign nationality, once had R.O.C. nationality, and eight years have elapsed since the Ministry of the Interior revoked my ROC nationality from the date of application. Moreover, I have resided continuously overseas for more than six years at the time of application, and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the current academic year.

3. The academic certificates that I hold are recognized by the Ministry of Education and verified by a Taiwan overseas representative office. Distance-learning courses do not total more than half of the total credits obtained as required under the degree. I also guarantee to submit one copy of the foreign academic certificates (or academic certificates sealed in an envelope by the original school), transcripts of all years (or transcripts as sealed by the original school) as verified by a Taiwan overseas representative office at the time of admission registration, and immigration records issued by a competent immigration authority. If the documents are not submitted on time or do not comply with the application conditions of NKUHT, I will voluntarily give up the admission qualification and shall make no objection.

4. I have never completed a high school degree as a foreign student in Taiwan nor have I ever been expelled from any college or university in the Republic of China. If there is a breach of this provision the admission qualification and the student status shall be canceled.

5. I hereby attest that I fulfill one of the following three conditions :

Any one of the subparagraphs of Article 2 of the Declaration.

I have foreign nationality and have permanent residence status in Hong Kong or Macau and have no previous household registration in Taiwan, and have resided continuously in Hong Kong, Macau or overseas for more than six years at the time of application.

I was from the mainland China region previously, have foreign nationality, have no previous household registration in Taiwan, and have resided continuously overseas for more than six years at the time of application.

6. All relevant information provided (including the original and photocopy of academic qualifications, passport and other relevant documents) is in legal and valid documents. If there are any irregularities or alterations, the admission qualification shall be canceled when substantiated by investigation, and no related academic credits shall be issued.
7. After the admission grant has been obtained, the original diploma and transcripts, as verified by a Republic of China (Taiwan) overseas unit or representative office (with certification stamp), shall be submitted at the time of registration before enrollment. If the certificates are not submitted on time or found to be inconsistent with the provisions of the “Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education” of the Ministry of Education of the Republic of China, the admission qualification shall be canceled by NKUHT without any objection.

8. I fulfill one of the following criteria :

- I have submitted original proof or a photocopy of my academic credentials that have been verified by a Republic of China overseas unit or relevant regulatory unit.**
- I have applied for admission to this school with the academic credentials and transcripts that have been verified by the Republic of China's Ministry of Education for a senior high school diploma/university degree/master's degree from _____. I hereby guarantee that once accepted for admission to the university, I will submit the original academic credentials and transcripts verified by an overseas agency of the Republic of China or related entity to NKUHT's International Exchange Section of International Affairs Office by Feb 28, 2024. Failure to submit the documents on schedule or if there are any discrepancies in regards to conformity to the ROC MOE's regulations relevant to degree verification will result in a canceling of admissions eligibility to the university. I shall not voice any objections. (Please be sure to tick if your documents have not been verified).**

9. I have read the provisions in the brochure and comply with all the relevant provisions of the brochure.

I hereby authorize NKUHT to check on any of the above information. If any of it is found to be false or inconsistent with the provisions and has been verified after being admitted to NKUHT, I am willing to accept the revocation of my student status and will absolutely make no objection; NKUHT shall not issue any academic credentials to me.

Agree **Disagree**

Submitted To

NKUHT

Applicant's signature/Date : _____

Appendix 4: International Student Applicants to Study in Taiwan Checklist and Affidavit



According to Article 2 of the "Regulations regarding International Students Undertaking Studies in Taiwan", students of a foreign nationality must not possess the status of an overseas Chinese student. In order to verify your status as a foreign national, please answer the questions asked below. Thank you!

1. Have you previously studied in Taiwan? Yes No (If no, you don't have to answer the questions below)
2. Have you previously applied as an overseas Chinese student? Yes (Which year? _____) No
3. Have you previously studied in Taiwan as an overseas Chinese student? Yes No
4. Were you previously accepted for admission placement by the University Entrance Committee for Overseas Chinese Students? Yes No
5. Were you previously recruited by individual schools (separate) enrollment methods for overseas Chinese students? Yes No
6. Did you apply to study in Taiwan to the University Entrance Committee for Overseas Chinese Students for this school year? Yes No
7. Have you previously studied in Taiwan as a foreign student? Yes No
8. What's the purpose you have been in Taiwan? Study Mandarin Get a degree Other reason _____
9. Are you studying in Taiwan? Yes No

Affidavit

The Applicant, _____(Name), is a foreign student of the nationality of _____, and is applying to study at National Kaohsiung University of Hospitality and Tourism in Taiwan. The Applicant confirms that he/she has never studied in Taiwan as an overseas Chinese student. If the competent authority verifies the Applicant identify as an overseas Chinese student, the enrollment status of the Applicant shall be rescinded, and the Applicant shall not voice any objections.

Sincerely,
National Kaohsiung University of Hospitality and Tourism

Signatory of Affidavit: _____

Passport number: _____

Date: ____/____/_____(Year/Month/Day)

(I fully understand the content referred to in this affidavit.)

Description:

According to the "Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan," the term "overseas Chinese students" refers to those with continuous overseas residence since birth, or those have stayed overseas for more than six consecutive years and have a permanent or long-term residence certificate. However, for those applying to study in the departments of medicine, dentistry, or Chinese medicine at Taiwan universities, the minimum required number of consecutive years of overseas residency is eight years.

The term "overseas" indicates countries or territories outside of Mainland China, Hong Kong, and Macau. The term "consecutive stay" means overseas Chinese students that have continuously lived in Taiwan but whose residence has not exceeded 120 days in a calendar year. If the calculated year is not one complete calendar year, the stay in Taiwan should not exceed 120 days within a specified period of time of one year.

Appendix 5: Application form for scholarship



外國學生獎學金申請表

APPLICATION FORM FOR FOREIGN STUDENT SCHOLARSHIP

A. 申請人資料 Personal Information

姓名： (中文) Full name in Chinese	姓名： (外文) Full name in English	性別： (男/女) M/F	
出生日期 Date of birth	出生地 Place of birth	國籍 Nationality	
永久住址 Home address			
E-mail			

B. 教育背景/學業成績 Education Background/Academic Information

(a) 教育背景 Education background (Fill in your highest education level only)

	學校名稱 Name of school	修業起迄年月 Dates enrolled	學業成績及班級排名 GPA and class ranking
中等學校 Secondary School			
學院/大學 College/University			
研究所 Graduate Program			

(b) 歷年成績 Transcript for all semesters

	Average score /GPA
1 st semester	
2 nd semester	
3 rd semester	
4 th semester	
5 th semester	
6 th semester	
7 th semester	
8 th semester	
Average score	

(c)本年度是否已獲政府或其他單位經費補助? Have you ever received any grants from Taiwan's government this year?

是，獲_____ (單位名稱)補助。 Yes, I have received grants from Taiwan's government this year. (The complete title of the grants)

否，未獲任何補助。 No, I haven't received any grants.

C. 請勾選所要申請的獎學金學制(請擇一申請)。 Please tick the scholarship category that you apply.

<input type="checkbox"/>	(a)大學部 Undergraduate
<input type="checkbox"/>	(b)碩士班 Master
<input type="checkbox"/>	(c)博士班 Ph.D.
<input type="checkbox"/>	(d) Teaching Assistantship

D. 繳交資料

新生申請者 Required documents for new students:

成績單(有排名及成績對照表為佳) One copy of full academic transcript (with class ranking and grading scale)

其他有助於審查資料 Supporting documents

以上資料均由本人填寫，在此保證其正確無誤，並知悉以下內容。

I have carefully reviewed the above information and hereby pledge that all of it is correct. And I am aware of the following:

如獲獎學金者，得由本校國際事務處安排進行校園服務時數之工作。

A scholarship holder, during the effect of scholarship, may be arranged to provide voluntary service on campus by the International Affairs Office.

獎學金依法規及當年經費狀況適時調整。 Scholarship specifications and regulations are subject to change.

申請人簽名 Applicant's signature : _____

申請日期 Date of application : _____

※ 繳交資料不齊全者，恕不受理。 Incomplete application will not be processed.